



# RUCKER ELEMENTARY PTO REIMBURSEMENT FORM

EVENT DATE:	DATE OF SUBMISSION:
EMAIL ADDRESS:	PHONE #
CHECK PAYABLE TO:	PICK UP CHECK   YES   NO
MAILING ADDRESS:	

#	GRADE	BUDGET CATEGORY	ITEMS PURCHASED	AMOUNT
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
			TOTAL CHECK REQUEST	

TREASURER'S BOX:	CLEARED BANK	
	GENERAL LEDGER RECORDED	
	CATEGORY	
	CHECK DATE	
	CHECK #	
	CHECK AMOUNT	